



**SURREY COUNTY COUNCIL
LOCAL COMMITTEE
(GUILDFORD)**

**PROPOSALS FOR THE COMMITTEE'S
REVENUE AND CAPITAL ALLOCATIONS**

22nd March 2007

KEY ISSUE/DECISION:

To agree projects to be funded by County Councillors' revenue allocations and the Committee's capital allocation for 2006/07. The amount of funding being considered at this meeting is approximately £100,000.

RECOMMENDATIONS

The Committee is asked to approve the proposed expenditure from the Members' Revenue Allocation budget listed in paragraph 3 (and detailed in Appendix A) and capital allocation listed in paragraph 8 below (and detailed in Appendix B).

BACKGROUND

- 1 The budget for 2006/07 made available delegated funding to be spent on local projects to promote the social, environmental or economic well-being of the people of each borough or district area. This amounts to £11,000 for each of the 10 County Council Members of the Committee (a total of £110,000). About £75,000 worth of revenue allocations is presented below for consideration at this meeting.
- 2 An additional capital allocation of £35,000 mainly for voluntary or community organisations has been made available to each Surrey County Council Local Committee. Over £26,000 worth of the capital allocation is presented below for consideration at this meeting.

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| PROPOSALS FROM INDIVIDUAL REVENUE ALLOCATIONS |
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- 3 Proposals for consideration at this meeting are:
- a. £250 for a community event in Stoughton to enhance community spirit (Pauline Searle)
 - b. £1348 for Woking Road verge improvements (Pauline Searle)
 - c. £3000 for dropped kerbs in the Bellfields area (Pauline Searle)
 - d. £2500 for ramped pedestrian access at Wood St Infant school (Mike Nevins).
 - e. £1990 for a digital recorder for Surrey Police (Bill Barker).
 - f. £1500 for zinc map signs for the Lovelace Bridges (Bill Barker)
 - g. £2000 towards the East Horsley & Effingham Link. (Bill Barker)
 - h. £3691 towards the feasibility study for a new building for Burpham Youth Club (Eddie Owens)
 - i. £3843 for community noticeboards in Friary & St Nicolas and Onslow wards (David Goodwin)
 - j. £1600 for completion of the Henley Fort Home Front Project (David Goodwin)
 - k. £1000 towards refurbishment of the village hall to house Shere Museum (David Davis).
 - l. £6500 towards feasibility study for a crossing on Shawfield Rd (Marsha Moseley)
 - m. £2500 to purchase a SDR Traffic Monitoring Device for Ash Parish (Marsha Moseley)
 - n. £2000 for 2 information/interpretation boards for Snaky Lane Community Group (Marsha Moseley)
 - o. £1000 towards the conservation of art works at the Watts gallery (Sarah Di Caprio).
 - p. £1800 towards an Automatic Number Plate Reader (ANPR) for Surrey Police (Sarah Di Caprio).
 - q. £1273 towards improvements on Castle Hill (Sarah di Caprio)
 - r. £1500 towards a new soakaway in Puttenham Heath Rd (Tony Rooth).
 - s. £2000 for the construction of new ditches & grips in Binton Lane (Tony Rooth).
 - t. £1500 towards kerbing and drainage work at Trunley Heath (Tony Rooth).
 - u. £1500 for Hogs Back scrub clearance (Tony Rooth)
 - v. £3800 towards a Carers Recognition Worker for Guildford (£760 each from Councillors White/Searle/Di Caprio/Barker/Davis)
 - w. £3350 towards the Guildford carnival (£1117 from Councillors Goodwin & Di Caprio, £1116 from Councillor White)
 - x. £9867 for Community Development work in Westborough & Stoke wards (£6990 from Councillor White /£2877 from Councillor Searle)
 - y. £3000 for increased CCTV & fencing work at Kings College (Fiona White)
 - z. £1000 towards the creation of an eco-garden at Kings College (Fiona White)
 - aa. £414 to purchase cycle barriers for Broomfield, Guildford (Fiona White)
 - bb. £2270 towards the footway along part of Park Barn Drive (Fiona White)

The details of the individual proposals are appended to this report (Appendix A).

- 4 The following projects have been agreed by the Area Director under delegated authority since the last formal Committee meeting:
- a. £500 for East Horsley Youth Club (Bill Barker)
 - b. £700 for SCC Youth Development Service for mural artwork and a healthy eating project (David Goodwin)
 - c. £215 for Hazeltots playgroup (Pauline Searle)
 - d. £1000 for Blighton Lane ditching works (Tony Rooth)
 - e. £500 for Puttenham Lane new gulley (Tony Rooth)
 - f. £1000 for Puttenham Lane, Bilberry Cottage, new pipework and gulley (Tony Rooth)
 - g. £500 verge protection A281 Shalford (Tony Rooth)
 - h. £1000 drainage & ditching Chinthurst Lane, Shalford (Tony Rooth)
- 5 Proposals to a value of £1000 or less have been submitted in recent days by some Members; these will be passed to the Area Director for consideration under delegated authority. A list of these schemes will be included for information in a report to the next Local committee meeting in June 2007.
- 6 Members with any outstanding revenue allocations are able to propose projects for £1,000 or less for approval by the Area Director before the end of March 2007. Any balances not committed by the end of March 2007 will be returned to the central budget.
- 7 Members are asked to give early consideration to projects they might wish to fund from 2007/08 revenue allocations (which have been confirmed again at £11,000 per Member), perhaps aiming to agree at least 50% of the funding in the first 2 (of the 4) Committee meetings of the year. Early agreement of funds would support the County Council's aim to reduce the level of funding carried forward from one financial year to the next.

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| PROPOSALS FROM THE CAPITAL ALLOCATION |
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- 8 As stated in the committee report which went to the Local Committee (Guildford) on 14th December 2006, **£26,692** of the capital allocation was still remaining. £8,308 of the £35,000 had been agreed at earlier committees to fund St Peters School basketball equipment (£1,508), furniture for Relate (£1,800) and music equipment for community centres in Guildford (£5,000). Members had indicated that the remaining funds were to be used for equipment or facilities for young people. Officers have invited proposals (of approximately £5,000 each) from voluntary and community groups in the borough and those which have been received are listed below, and detailed in Appendix B. The proposals that have been received total **£50,316** and therefore the Members of the Committee are asked to decide which of the organisations they wish to fund. (If Members require further information about these bids, they are asked to contact officers prior to the Committee meeting.)

- a) £5000 to purchase a secondhand minibus for the YMCA.
- b) £6000 to purchase a minibus for Guildford Air Cadets.
- c) £7310 to build/convert suitable working space for George Abbot Schools Relational worker
- d) £4981 to complete refurbishment of the Felbury Centre
- e) £6945 for mobile cinema & projection facilities for the Lockwood Digital Media Centre.
- f) £4380 for gardening equipment for the Ready 4 Action project.
- g) Up to £7600 for the 'Big Youth Night' events at St Johns Church, Stoke, Guildford.
- h) £8100 for equipment for the Wey Kayak Club.

CONSULTATIONS

- 9 The appropriate SCC services and partner agencies for each proposal have been consulted as detailed in each proposal document, appended to this report.

IMPLICATIONS (FINANCIAL, EQUALITIES, RISK, SAFETY, ENVIRONMENTAL)

- 10 The proposals in this report are intended to enhance the wellbeing of Guildford residents and make best possible use of the funds available to the Local Committee.
- 11 As examples, the purchase of community notice boards for the wards of Friary & St Nicolas and Onslow will assist in the strengthening of community relations in these areas by promoting community activities.
- 12 And the funding towards the pedestrian access at Wood St Infant school will promote safer and more sustainable transport to school.

CONCLUSION AND REASONS FOR RECOMMENDATION

- 13 The spending proposals put forward for this meeting have been assessed for appropriateness and value for money and it is recommended that they should be approved, to enhance the wellbeing of Guildford residents.

WHAT HAPPENS NEXT:

- 14 Should Members agree the proposals, officers will require recipient agencies to sign a brief funding agreement form (based on the attached documents and Committee's decision), and then transfer funds when the agency requires. Recipient agencies are required to: account for the way the money has been spent, identifying where outcomes have been achieved, include a credit for SCC Local Committee in any publicity, and meet other conditions of the funding agreement. Officers will continue the practice of preparing an annual

report on the outcomes of the previous year's funding.

- 15 Members may wish to consider how they intend to spend the capital allocation of £35,000 which the committee will have available for 2007/8. For example Members may choose, like this year, to agree a theme for the funding, and ask officers to invite bids from relevant voluntary or community groups.

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| CONTACT DETAILS |
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| Responsible Officer: | Dave Johnson Area Director South West 01483 517 301 dave.johnson@surreycc.gov.uk |
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| Contact Officer: | Diccon Bright Local Committee & Partnership Officer 01483 517 336 diccon.bright@surreycc.gov.uk |
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ITEM 16 APPENDIX A

SURREY COUNTY COUNCIL LOCAL COMMITTEE IN
GUILDFORD

PROPOSAL FOR EXPENDITURE OF LOCAL BUDGET



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|---|---|
| Name of Member: | Pauline Searle |
| Name of project: | Stoughton Neighbourhood Event |
| Organisation responsible for carrying out the project? | Neighbourhood Watch Co-ordinators Committee |
| Description of Project: What outcomes are expected? What needs will it address? What geographical area will it cover? Who will benefit? How many people? | To organise a social evening in the Stoughton ward to encourage the local community to get together to raise funds which will enhance the community spirit that is lacking. Residents have expressed feelings of isolation. Crime statistics show a stronger community provides a safer environment. Initially approx 100 people will benefit but hopefully the number should increase. |
| Who has been consulted? | Stoughton Residents |
| When will the project be started and completed? When will outcomes be seen? | Project starts March 26 2007 with the event taking place on 22 nd September. The outcomes should be seen immediately. |
| What is the total cost of the project? Estimate/breakdown of costings. | £465 Transport for elderly £70 Hall hire & refreshments £240 Entertainment £70 Prizes £30 Decorations/table sundries/stationery/advertising £55 |
| Amount and purpose of proposed Local Committee funding? | £250 |
| What alternative funds have been sought or secured? | Local businesses to be approached |
| Has any other part of Surrey County Council been approached for this funding? | no |
| Has the Local Committee given funding for this purpose in the past? | no |
| If this project will need funding in future, how will that be met? | N/a |
| Area Director's / SCC Service Manager's comments | The Area Director recommends approval |
| Date of Local Committee | 22 nd March 2007 |

**SURREY COUNTY COUNCIL LOCAL COMMITTEE IN
GUILDFORD**

PROPOSAL FOR EXPENDITURE OF LOCAL BUDGET



| | | |
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| | Name of Member: | Pauline Searle |
| | Name of project: | Woking Road (A320 Slyfield Green) verge improvements |
| | Organisation responsible for carrying out the project? | GBC, on behalf of SCC Transportation |
| | Description of Project: What outcomes are expected? What needs will it address? What geographical area will it cover? Who will benefit? How many people? | Unightly, dangerous and anti-social parking on verge. GBC can build up and maintain a grassed bund to prevent parking. This will benefit the local community and enhance the area. |
| | Who has been consulted? | Local Residents, GBC officers |
| | When will the project be started and completed? When will outcomes be seen? | As soon as funding available |
| | What is the total cost of the project? Estimate/breakdown of costings. | £1348 |
| | Amount and purpose of proposed Local Committee funding? | £1348 |
| | What alternative funds have been sought or secured? | None |
| | Has any other part of Surrey County Council been approached for this funding? | No |
| | Has the Local Committee given funding for this purpose in the past? | No |
| | If this project will need funding in future, how will that be met? | N/a |
| | Area Director's / SCC Service Manager's comments | The Area Director recommends approval |
| | Date of Local Committee | 22nd March 2007 |

**SURREY COUNTY COUNCIL LOCAL COMMITTEE IN
GUILDFORD**

PROPOSAL FOR EXPENDITURE OF LOCAL BUDGET



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| | Name of Member: | Pauline Searle |
| | Name of project: | Dropped kerbs in Bellfields |
| | Organisation responsible for carrying out the project? | SCC Transportation Service |
| | Description of Project: What outcomes are expected? What needs will it address? What geographical area will it cover? Who will benefit? How many people? | Installation of dropped kerbs at 3 or 4 locations in Bellfields, near Stoke Cemetery. This will allow people using wheelchairs, disability buggies and pushchairs to move more easily and safely around the area. |
| | Who has been consulted? | Local residents |
| | When will the project be started and completed? When will outcomes be seen? | Project start May – June Complete end July |
| | What is the total cost of the project? Estimate/breakdown of costings. | £3,000 |
| | Amount and purpose of proposed Local Committee funding? | £3,000 |
| | What alternative funds have been sought or secured? | None |
| | Has any other part of Surrey County Council been approached for this funding? | no |
| | Has the Local Committee given funding for this purpose in the past? | no |
| | If this project will need funding in future, how will that be met? | N/a |
| | Area Director's / SCC Service Manager's comments | The Area Director recommends approval. |
| | Date of Local Committee | 22 March 2007 |

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**SURREY COUNTY COUNCIL LOCAL COMMITTEE IN
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PROPOSAL FOR EXPENDITURE OF LOCAL BUDGET



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| | Name of Member: | Mike Nevins |
| | Name of project: | Pedestrian Access to Wood Street Infant School |
| | Organisation responsible for carrying out the project? | Wood Street Infant School |
| | Description of Project: What outcomes are expected? What needs will it address? What geographical area will it cover? Who will benefit? How many people? | To form a ramped pedestrian access with ramp, hand rail and barrier to separate it from the vehicular entrance. This will improve the safety and access for all the school children & their siblings. |
| | Who has been consulted? | Children, parents, teachers and school governors. |
| | When will the project be started and completed? When will outcomes be seen? | Summer 2007. Improved safety will be achieved immediately. |
| | What is the total cost of the project? Estimate/breakdown of costings. | £4,945 plus VAT = £5,810 To include gate (in existing chainlink fence), ramp and handrailing |
| | Amount and purpose of proposed Local Committee funding? | £2500 |
| | What alternative funds have been sought or secured? | Fundraising and donations |
| | Has any other part of Surrey County Council been approached for this funding? | no |
| | Has the Local Committee given funding for this purpose in the past? | no |
| | If this project will need funding in future, how will that be met? | N/a |
| | Area Director's / SCC Service Manager's comments | The Area Director recommends approval. |
| | Date of Local Committee | 22 nd March 2007 |

**SURREY COUNTY COUNCIL LOCAL COMMITTEE IN
GUILDFORD**

PROPOSAL FOR EXPENDITURE OF LOCAL BUDGET



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| | Name of Member: | Bill Barker |
| | Name of project: | After burner Purchases |
| | Organisation responsible for carrying out the project? | Surrey Police |
| | Description of Project: What outcomes are expected? What needs will it address? What geographical area will it cover? Who will benefit? How many people? | An after burner is a high quality means of digitally recording information for long periods of time without the need to change tapes. After burners have played a major part in the success of many recent intelligence operations. |
| | Who has been consulted? | Surrey Police |
| | When will the project be started and completed? When will outcomes be seen? | Spring 2007 |
| | What is the total cost of the project? Estimate/breakdown of costings. | £1990 |
| | Amount and purpose of proposed Local Committee funding? | £1990 |
| | What alternative funds have been sought or secured? | none |
| | Has any other part of Surrey County Council been approached for this funding? | no |
| | Has the Local Committee given funding for this purpose in the past? | no |
| | If this project will need funding in future, how will that be met? | N/a |
| | Area Director's / SCC Service Manager's comments | The Area Director recommends approval |
| | Date of Local Committee | 22 nd March 2007 |

**SURREY COUNTY COUNCIL LOCAL COMMITTEE IN
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PROPOSAL FOR EXPENDITURE OF LOCAL BUDGET



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|---|--|
| Name of Member: | Bill Barker |
| Name of project: | Lovelace Bridges signs |
| Organisation responsible for carrying out the project? | Horsley Countryside Preservation Society |
| Description of Project: What outcomes are expected? What needs will it address? What geographical area will it cover? Who will benefit? How many people? | Maps of Lovelace trail in zinc to replace laminated paper maps. Hundreds of walkers, residents of East Horsley & surrounding parishes and other visitors will benefit. |
| Who has been consulted? | East Horsley Parish Council & Horsley Countryside Preservation Society |
| When will the project be started and completed? When will outcomes be seen? | Design work has begun. Planned completion March 2007 |
| What is the total cost of the project? Estimate/breakdown of costings. | £1637 plus vat & delivery 1 x zinc plaque @ £456 1 x zinc plaque with pedestal @ £781 Artwork & design @ approx £400 |
| Amount and purpose of proposed Local Committee funding? | £1500 |
| What alternative funds have been sought or secured? | Horsley Countryside Preservation Society & East Horsley Parish Council |
| Has any other part of Surrey County Council been approached for this funding? | No – not for this part of main project |
| Has the Local Committee given funding for this purpose in the past? | Not for this purpose, but towards the Lovelace bridges project in March 2003. |
| If this project will need funding in future, how will that be met? | Application to a number of granting bodies |
| Area Director's / SCC Service Manager's comments | The Area Director recommends approval. |
| Date of Local Committee | 22 nd March 2007 |

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**SURREY COUNTY COUNCIL LOCAL COMMITTEE IN
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PROPOSAL FOR EXPENDITURE OF LOCAL BUDGET



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| 1. | Name of Member: | Bill Barker |
| 2. | Name of project: | E.Horsley & Effingham Link |
| 3. | Organisation responsible for carrying out the project? | SCC Countryside Access Department |
| 4. | Description of Project: What outcomes are expected? What needs will it address? What geographical area will it cover? Who will benefit? How many people? | Surface & Drainage Improvements to part of Public Bridleway 109 East Horsley & 131 Effingham. |
| 5. | Who has been consulted? | Landowners, Parish Councils |
| 6. | When will the project be started and completed? When will outcomes be seen? | Started Jan 07 ongoing to June 07 |
| 7. | What is the total cost of the project? Estimate/breakdown of costings. | Approx £30-35000 (£23000 already spent) |
| 8. | Amount and purpose of proposed Local Committee funding? | £2000 |
| 9. | What alternative funds have been sought or secured? | 50/50 split between Sustrans & SCC |
| 10. | Has any other part of Surrey County Council been approached for this funding? | Safer Routes to Schools, SCC Cycling Officer |
| 11. | Has the Local Committee given funding for this purpose in the past? | No |
| 12. | If this project will need funding in future, how will that be met? | SCC Countryside Access Revenue/Capital budget |
| 13. | Area Director's / SCC Service Manager's comments | The Area Director recommends approval. |
| 14. | Date of Local Committee | 22-3-07 |

**SURREY COUNTY COUNCIL LOCAL COMMITTEE IN
GUILDFORD**

PROPOSAL FOR EXPENDITURE OF LOCAL BUDGET



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| Name of Member: | Eddie Owen |
| Name of project: | Burpham Youth Club –feasibility study |
| Organisation responsible for carrying out the project? | Gateway Project |
| Description of Project: What outcomes are expected? What needs will it address? What geographical area will it cover? Who will benefit? How many people? | To contribute towards the feasibility study for a proposed new permanent 'home' within Sutherland Memorial Park for Burpham YC which has been running successfully for 2 years. The club provides a safe local cheap facility for young people aged 12 to 16. Currently attracts 25-50 young people per week mainly from George Abbot School which serves North East Guildford & surrounding villages. |
| Who has been consulted? | Local architect |
| When will the project be started and completed? When will outcomes be seen? | Started- 2007 Completed-approx 2010 Outcomes-2010 |
| What is the total cost of the project? Estimate/breakdown of costings. | Feasibility study approx £5000 New build of club approx £300,000 |
| Amount and purpose of proposed Local Committee funding? | £3691 |
| What alternative funds have been sought or secured? | Nil |
| Has any other part of Surrey County Council been approached for this funding? | No |
| Has the Local Committee given funding for this purpose in the past? | When the club was first set up the Committee gave £6600 towards equipment. |
| If this project will need funding in future, how will that be met? | Grants from other bodies such as Lottery Fund. |
| Area Director's / SCC Service Manager's comments | The Area Director recommends approval |
| Date of Local Committee | 22 nd March 2007 |

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SURREY COUNTY COUNCIL LOCAL COMMITTEE IN
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PROPOSAL FOR EXPENDITURE OF LOCAL BUDGET



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| | Name of Member: | David Goodwin |
| | Name of project: | Community Noticeboards |
| | Organisation responsible for carrying out the project? | Safer Guildford Partnership |
| | Description of Project: What outcomes are expected? What needs will it address? What geographical area will it cover? Who will benefit? How many people? | 4 public noticeboards for community use in the Friary & St.Nicolas and Onslow wards in the borough. Within these two particular areas, there is currently a general lack of information areas for local residential and community groups. This proposal would assist in the strengthening of community relations within these particular areas by promoting a variety of community and residential activities. It will help to inform local residents of important community safety information and help address concerns around fear of crime. |
| | Who has been consulted? | Community Safety Wardens, GBC ward members, Police Community Support Officers |
| | When will the project be started and completed? When will outcomes be seen? | April 2007 |
| | What is the total cost of the project? Estimate/breakdown of costings. | £3899 4 x noticeboards+ installation @ £822 = £3288 + vat Spare keys @ £31 + vat |
| | Amount and purpose of proposed Local Committee funding? | £3843 |
| | What alternative funds have been sought or secured? | £56 Safer Guildford Partnership |
| | Has any other part of Surrey County Council been approached for this funding? | No |
| | Has the Local Committee given funding for this purpose in the past? | No |
| | If this project will need funding in future, how will that be met? | N/a |
| | Area Director's / SCC Service Manager's comments | The Area Director recommends approval |
| | Date of Local Committee | 22 nd March 2007 |

**SURREY COUNTY COUNCIL LOCAL COMMITTEE IN
GUILDFORD**



PROPOSAL FOR EXPENDITURE OF LOCAL BUDGET

| | |
|--|---|
| Name of Member: | David Goodwin |
| Name of project: | Henley Fort Home Front Project |
| Organisation responsible for carrying out the project? | SCC (Surrey outdoors learning & development) |
| Description of Project: What outcomes are expected? What needs will it address? What geographical area will it cover? Who will benefit? How many people? | WWII learning experience at Henley Fort's Home Front project. Funding required to complete Anderson shelter, returning fort to 1940s appearance & other equipment to complete the learning experience. Aimed at Schoolchildren (key stage 2), scouts & guides, the general public. It links to citizenship in the curriculum too. The fort currently attracts approx 800 visitors a year from Surrey & the southern counties plus 1000 young people spend a week at Henley Fort when it operates as an outdoor activity centre & campsite in the summer. It is hoped 1000 children will visit exclusively for a living history day at the Home Front project each year. |
| Who has been consulted? | Four S curriculum team, Surrey Outdoors Learning & Development. |
| When will the project be started and completed? When will outcomes be seen? | This funding is required to complete the project in spring 2007 & the outcomes will be seen immediately. |
| What is the total cost of the project? Estimate/breakdown of costings. | Home Front Project approx £6600 |
| Amount and purpose of proposed Local Committee funding? | £1600 |
| What alternative funds have been sought or secured? | Approx. £3k from the Lottery fund & £2k from Surrey Outdoor Learning & Development |
| Has any other part of Surrey County Council been approached for this funding? | No - apart from Surrey Outdoor & Development |
| Has the Local Committee given funding for this purpose in the past? | Not for this purpose. A flagpole for Henley Fort was funded in 2003/4. |
| If this project will need funding in future, how will that be met? | It should not require further funding in the future- the project should be self sufficient. |
| Area Director's / SCC Service Manager's comments | The Area Director recommends approval |
| Date of Local Committee | 22 nd March 2007 |

ITEM 16 APPENDIX A